

Board Member Meeting

MINUTES

OCTOBER 21, 2015

6H30

ALAN SHAW'S HOUSE

MEETING CALLED BY	Ryan Smith
TYPE OF MEETING	PCC Board Member Organization
ATTENDEES	R. Smith, K. Oken, M. Sharky, A. Shaw, K. Parker, N. Plante, A. Roark, D. Smith, B. Marshall

Agenda topics

OPEN ACTIONS REVIEW FROM LAST MEETING

RYAN

CONCLUSIONS		
<ul style="list-style-type: none"> ○ The meeting minutes of August 27th, 2015 were approved without modification. ○ Glenn Foster wants to step-down from the board and it was accepted. <ul style="list-style-type: none"> ○ Mike Queen was voted and accepted by the board members. Welcome Mike! ○ BWW Event Set-up (Ryan): Could be done in the fall at the end of the league or during the Holiday. ○ Develop 2016 Budget (Keith): Budget presented looks good and captures the majority of the elements. <ul style="list-style-type: none"> ○ Need to meet with Marcel because of a few items he found for which he has no explanation. ○ We need to have specific line items for the dedicated ice project so that we can follow how much money we have accumulated from the corporate events, the adopt-a-rock and other fundraising events (may be in a different bank account?) ○ The 2016 budget will be approved by the end of the year. ○ Financial Audit (Alan): Reported to the next board meeting. ○ CCA leg of 1712 friendly (Alan): January 9, 2016 to be confirmed. ○ New supplies and equipment cabinet (Bill): About \$300-\$400 – will wait until new opportunities are more defined. ○ Ice on Main opens on November 20th 2015. We do not really have anything to offer for the moment and it would be very difficult to have an open house with no ice. 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Put the August meeting minutes on the website.	Ryan	
Confirmation of board member acceptance sent to Mike Queen	Ryan	
PCC Waivers for the league players at CCA (printed and signed)	Nicole	10/25/2015

NEW BUSINESS

RYAN

DISCUSSION	Various Topics
<p>Apparel and Promo Items Proposal (Dave Smith):</p> <ul style="list-style-type: none"> ○ He showed the board a different shirt with long sleeves - we already had a few requests for long sleeves since we are playing at Charlotte and it is very cold. ○ Members like the t-shirt with the lettering in the back. ○ Would be nice to have a little supply of T-shirt, polo in short and long sleeve. ○ Make to order also available (bonspiel team shirts with names in the back). <p>Fundraising Committee Budget (Alison):</p> <ul style="list-style-type: none"> ○ General idea is to send a package to 12,000 people (curling clubs mailing list) with literature about PCC with a donor card in a return addressed envelope. - \$750. <ul style="list-style-type: none"> ○ Assumption is 300 donors to which, we would give a thank you note with a donor pin (gold, silver 	

- o or bronze) in a padded mailers.
- o Publicity in the USCA magazine
 - November 6th for the December issue
 - January 26th for the February issue.
- o We have to wait and see what will be the options offered to us. Need real data in the package we will send to the mailing list therefore, cannot do it until we know more.
- o Alison's proposition is about \$7,000.00 including publicity
- o **Thank you Alison for the good work!**

Private Ice Rink Prioritized Wish List:

- o Ray would be ready to review the wish list with Ryan on Monday October 26th afternoon.
- o The board members reviewed the A, B and C items and only a few little changes were made.
- o Show stoppers:
 - o Not having a dedicated war room

Review pitch for club communication after curling night: Was supposed to be done last Sunday but did not happen.

Sport Committee (Fall league report): Nothing to report for now

CONCLUSIONS

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

Presentation of shirts colors and styles and proposal of the offer

Dave Smith

11/18/2015

UPDATES

ALL

DISCUSSION

Various Topics.

UPDATES

Sport Committee: Nothing to report for now.

President: USCA news for president of November. Who can be on the call because Ryan has previous engagement? Kay accepted.

Website: Who has the knowledge to manage the club's website for google?

- o It is complex and there are surely many functionalities that would improve the site.
- o It would also be easier for someone with the knowledge.

Membership Dues: Reminder to all the members to pay their dues and that it is a requirement if they want to participate in any USCA and/or GNCC bonspiels.

Pavilion Ice: Ryan to contact Ted in order to find out when we could possibly throw the first rock.

CCA invoice and receipt: Keith would like to receive an invoice and receipt from CCA for PCC payment.

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE

Attend by phone the USCA News for President on Nov 5th or 6th. Usually last about 45 minutes.

Kay

To be confirmed

Send an e-mail to full list - to whoever attended one of our sessions to find someone who would could manage the website

Kay

Reminder of the membership dues payment

Kay

1st week of

		November.
Contact Ted to know when the ice would be ready	Ryan	By next meeting
Ask CCA for invoice/receipt	Ryan	Before Nov. 1 st .

NEXT MEETING	November 18 th , 2015 - 6h30 at Alan Shaw's house – Special Thanks to Alan for his hospitality!
SPECIAL TOPICS TO DISCUSS FOR NEXT BOARD MEETING	