

Communication Policy

Palmetto Curling Club (hereby known as “PCC”) is committed to achieving the highest standards of professionalism and ethical conduct in its operations and activities. PCC expects its Employees, Volunteers, and Members to communicate, both internally and externally with club-related matters, according to the highest ethical standards of conduct and to comply with all applicable laws. This policy is intended to increase awareness of potential communication issues and establish a procedure for reporting them. If Employees, Volunteers, and Members violate any section of this policy, PCC will take prompt corrective action, including discipline, if appropriate.

PCC Social Media

Employees, Volunteers, and Members should always act in the best interest of Palmetto Curling Club when using social media (e.g. Facebook, Twitter) established by and/or for the use of PCC. Posts that contain profanity, unsubstantiated claims, or subject matter that may be deemed offensive will be removed. Repeated posts of this nature will result in discipline. Social media should primarily be used for curling-related events, activities, and discussion. If you have a question about whether a situation is a potential abuse of social media, please contact a member of the PCC Executive Board.

PCC Website, including League Information and Calendar

Employees, Volunteers, and Members should always act in the best interest of Palmetto Curling Club when using the club website, which was established by and for the use of PCC. Anyone that would like to contribute information for distribution should contact the PCC Executive Board.

PCC Mass Emails, including Newsletters and Announcements

Employees, Volunteers, and Members should always act in the best interest of Palmetto Curling Club when asking to use email lists established by and/or for the use of PCC. Mass emails to club members or former members are prohibited with the exception of league announcements, newsletters, or major PCC-related news, especially if time-sensitive, that emanate from the PCC Executive Board. Any member that would like to contribute information for distribution should contact the PCC Executive Board for permission and best practices.

Reporting Procedure

If you become aware of any abuse of communication resources intended for the use of PCC, you must promptly contact a member of the PCC Executive Board or, if the conduct involves a member of the PCC Executive Board, the President of PCC Executive Board as soon as possible, providing details and evidence. PCC will investigate all concerns, determine if the action is abuse, and determine what action should be taken.

No Retaliation

Palmetto Curling Club prohibits any form of discipline, reprisal, intimidation, or retaliation for reporting a potential conflict of interest or violation of this policy or cooperating in related investigations.

Administration of this Policy

The PCC Executive Board is responsible for the administration of this policy. If you have any questions regarding this policy or if you have questions about conflicts of interest that are not addressed in this policy, please contact a member of the PCC Executive Board..

This policy is not intended to restrict communications or actions protected or required by South Carolina or federal law.

Internal Review and Policy Audits

This policy may be revised as necessary by the Executive Board at any time. The most current version and controlling document can be found on the Palmetto Curling Club's website.